

***Parmer County***  
***Employment Application***

*An Equal Opportunity Employer*

Parmer County  
401 3<sup>rd</sup> Street  
Farwell, TX 79325

---

Position Sought: \_\_\_\_\_

Is this a driving position? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, complete Authorization to Check Driving Record.

Name: \_\_\_\_\_

Last                      First                      Middle Initial                      Maiden

Address: \_\_\_\_\_

Street                      City                      State                      Zip Code

Email Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Please circle one: Home Phone/ Cell

Have you previously worked for Parmer County? Yes \_\_\_\_\_ No: \_\_\_\_\_ If yes, when: \_\_\_\_\_

What Type of employment will you accept? Full- time: \_\_\_\_\_ Part-time: \_\_\_\_\_ Temporary: \_\_\_\_\_

If applying for part-time work, please describe the days and times you are available to work: \_\_\_\_\_

Do you have any relatives employed by Parmer County? \_\_\_\_\_

How did you hear about this position? \_\_\_\_\_

**Previous Employment:** Please list all employment for the past 10 years, beginning with your current position and working backward. You may attach a resume to include additional information.

Employer #1: \_\_\_\_\_ Address: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ Last Rate \_\_\_\_\_ of \_\_\_\_\_ Pay: \_\_\_\_\_

Position: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Description of Work: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Who may we contact as a reference? \_\_\_\_\_

Name                      Position                      Phone Number

Employer #2: \_\_\_\_\_ Address: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ Last Rate \_\_\_\_\_ of \_\_\_\_\_ Pay: \_\_\_\_\_

Position: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Description of Work: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Who may we contact as a reference? \_\_\_\_\_

Name	Position	Phone Number
------	----------	--------------

Employer #3: \_\_\_\_\_ Address: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ Last Rate \_\_\_\_\_ of \_\_\_\_\_ Pay: \_\_\_\_\_

Position: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Description of Work: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Who may we contact as a reference? \_\_\_\_\_

Name	Position	Phone Number
------	----------	--------------

Have you ever been involuntarily terminated from a position of employment? If so, please explain. (This question does not apply to a layoff or reduction in force for economic reasons.) \_\_\_\_\_

**Military Service:**

Branch of Service: \_\_\_\_\_ Dates of Service: \_\_\_\_\_

**Education:**

Did you graduate from high school? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If not, do you have a GED? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Please indicate all college degrees and/or applicable coursework:

<u>School Name</u>	<u>Area of Study</u>	<u>Degree Received/ Semester Hours</u>
--------------------	----------------------	--

Please list all licenses and certification you hold which you believe qualify you for the position you seek:

Type: \_\_\_\_\_ Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

Type: \_\_\_\_\_ Number: \_\_\_\_\_ Expiration: \_\_\_\_\_

**Relevant Experience:** Please list any additional experience, training, and skills which you believe qualifies you for the position you seek: \_\_\_\_\_

Please list all equipment, offices machines, and computer programs you are able to operate which you believe will be useful in the position you seek: \_\_\_\_\_

**Additional Information:**

During the past 7 years, have you been convicted of, or have you pleaded guilty or no contest to a felony offense? If yes, please explain, including offense, date of conviction or plea, and state and county in which offense occurred: \_\_\_\_\_

By signing below, I certify that I have fully and accurately answered all questions and have given all information requested in this application for employment, and I understand that any wrong or incomplete information on this form may disqualify me for further consideration for employment or, if discovered after I am hired, may be grounds for my

immediate termination. I understand that all such information is subject to verification by Parmer County and hereby give my consent to Parmer County to investigate my background and qualifications using any means, sources, and outside investigators at its disposal. I agree to undergo any type of drug and/or alcohol testing that Parmer County may require. Finally, I understand that submission of this application does not necessarily mean that I will be hired, and that if I am hired, my employment will be at will, and either I or Parmer County may terminate my employment at any time, with or without notice or reason.

---

Applicants Signature

Date